



# School Improvement Team (SIT) Minutes

*Includes Agenda & Sign-In*

<b>School Name</b>	Burns High School	<b>School Year</b>	2021-2022	<b>Date</b>	8/31/21
<b>Appointed Secretary</b>	Trent Marty	<b>Meeting Location</b>	Rm 121	<b>Time</b>	3:18

[Google Sign In Sheet Link](#)

SIT Members	Position
Mickey Morehead	Principal
Roxanne Proctor	Assistant Principal
Heather Cornwell	Freshman Academy Director
Nichole Hamrick	Career Development Coordinator
Trent Marty	Instructional Technology Facilitator
Natalie Brady	English
Leslie Mosteller	Math
Shannon Blanton	Science
Meredith Royster	Social Studies
Billy Norton	Fine Arts
Myra Douglass	CTE
Dylan Beaver	World Languages
Dustin Wilson	Exceptional Children
Amanda Davis	Social Worker
Casey Harmon	Guidance

### Opening Meeting

Actions	Comments
<b>Celebrate recent successes</b>	
<b>Approval of last meeting's minutes</b>	
<b>Old Business</b>	
<b>Review and Respond to Coaching Comments</b>	

### Indicators to Assess-Create-Monitor

Indicators Addressed	Updates Made
A1.03 - The LEA/School promotes a school culture in which professional collaboration is valued and emphasized by all.	
A1.07 - ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.	
A4.06 - ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.	

### Other Business

- SIT Secretary Position
  - Amanda Davis has asked to step down from the SIT secretary position
  - Trent Marty has been nominated to be the SIT Secretary and appointed secretary
- Permission to Publish for all Freshmen, Keep updated spreadsheet for all staff to view
  - Have a database for all forms moving forward
  - We will have Pam Norman make the spreadsheet of all students that have completed the Form
  - It is now only needed to be completed once for all 4 years of high school
- Bulldog Block
  - The majority of teachers were wanting the plan that Science developed
- Items from the other email Mickey sent out

- We will be moving to one way traffic going up and down the stairs starting the Tuesday after Labor Day
    - Up by K Beam's room                      Down by Commons
  - It was a 50/50 vote on hallway traffic during class changes. This will not change.
  - Cafeteria hallway traffic
    - CTE will go straight to cafeteria and back
    - Starting after Upton's room students will do the whole loop for single direction
  - Science is asking to start Bulldog Block early by doing a schedule rotation during the end of the day during Bulldog Block
    - This would rotate Homeroom, 1st, 2nd, 3rd, and 4th
    - Statements are with the difficulty of catching up students that are missing
  - SIT Voted to not have one way travel in the halls during class change.
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- Discussed students leaving on the wrong bell at the end of the day
  - Bell has been removed for 2:55
  - Think about Action Steps for SIP Indicators
    - Discussed that the action steps will need to be created in our groups at the next meeting

**Agenda Items for Next Meeting**

- Develop Action Steps for SIP Indicators
  - We will be assigning our groups for this work at the next meeting

**Paste the link for these meeting minutes into NCSTAR**

<b>Entered on:</b>		<b>Person Responsible:</b>	
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<b>Date/Time/Location of Next Meeting:</b>	9/14/21 3:15pm	<b>Time Meeting Adjourned:</b>	3:52
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