



School Improvement Team (SIT) Minutes

Includes Agenda & Sign-In

School Name	Burns High School	School Year	2021-2022	Date	10/12/21
Appointed Secretary	Trent Marty	Meeting Location	Room 121	Time	3:20

[Google Sign In Sheet Link](#)

SIT Members	Position
Mickey Morehead	Principal
Roxanne Proctor	Assistant Principal
Lindsay Mays	Assistant Principal
Larry Gardner	Assistant Principal
Heather Cornwell	Freshman Academy Director
Nichole Hamrick	Career Development Coordinator
Trent Marty	Instructional Technology Facilitator
Natalie Brady	English
Leslie Mosteller	Math
Shannon Blanton	Science
Meredith Royster/Tom Centofanti	Social Studies
Brandy Leach	PE
Billy Norton	Fine Arts
Myra Douglass	CTE
Dylan Beaver	World Languages
Dustin Wilson	Exceptional Children
Amanda Davis	Social Worker
Sherry Key-Beam	Communities in Schools
Casey Harmon	Guidance
Shannon Mayhew	Front Office Staff
Lesley Bumgardner	Media Specialist
Amber Smith	Technology Technician
Melissa Bartlett	Parent

Opening Meeting

Actions	Comments
Celebrate recent successes	Over 30 students are in the Learning Lab today after school.
Approval of last meeting's minutes	Approved by Tom C and second by Natalie B.
Old Business	
Review and Respond to Coaching Comments	

Indicators to Assess-Create-Monitor

Indicators Addressed	Updates Made
A1.03 - The LEA/School promotes a school culture in which professional collaboration is valued and emphasized by all.	
A1.07 - ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.	
A4.06 - ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.	We have been running our weekly advisory lessons.

Other Business

- Kids who are marked 1D and have brought in paperwork and turned it in - teachers have no way of knowing if they should or should not be here because they are turning in the paperwork first thing and then not being removed until later in the day. We are sending kids back to the sick room and the kids are just being told if we have questions to call the sick room. **Suggestion: We make some kind of pass on colored paper saying they are okay to be here so that the health care workers can just give them the paper and sign it because it is too much trouble for them to write a note/pass. Then at least we would know it was okay for them to be in class.**
 - Tom mentioned some students are have been out with Covid, but never changed in PowerSchool
 - Asked if there is away to speed up the process for monitoring students that are being Quarantined
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- Mays mentioned part of the delay process being the way that students get tested
- Could we use a colored pass that allows a kid to return to the class
 - This would be a pass that is taken by the students all day to let me know they can return
 - Each student must then have their attendance updated manually one at a time
 - We don't mark a student for being quarantined if a parent has covid and calls the school to get them out
- When students are in quarantine, teachers need to let Wendi know if they are working at home. 1D is excused, but still counts as an absence, so our attendance rate was very low for month 1. A lot of these students are working at home while out, so they should be changed to a 1R, which is a present code. Only 2-3 teachers email me to let me know their Q kids are working
- Please use zeros instead of blanks in missing assignments. It gives a more accurate representation of their grade, and will hopefully motivate students to make up for missing work. Some students with blanks have higher averages than those that have turned in all work.
 - Some students have transferred that only completed one assignment and have a 100 for the course
 - Trent needs to look into if the default value for a blank grade can be changed to a zero instead of an exempt
- Bulldog Block - Many teachers want to start some kind of Bulldog Block schedule for help with quarantine absences/missed content/etc.
- Advisory - What is the overall feeling? Suggestions?
 - This may be better once we are back on a normal Bulldog Block schedule. It is difficult having the one random day a week that we are going to homeroom.
 - Change of schedule led to being able to see the students that normally leave early. Some students were wide open to start 4th period after returning from advisory.
 - We may buddy up the homerooms
 - Wanting to run Bulldog Block in some fashion so we can get students caught back up.
 - We may want to look at running a schedule of 1st, 2nd, 3rd, and 4th.
 - Reps will go back to their
 - Monday 1st, Tuesday 2nd, Wednesday 3rd, Thursday 4th, and advisory on Friday
- Tom - hall duty
 - We discussed dress code, book bags, and earbuds... there is a need for consistency amongst the staff for enforcing these things
- Parent Member of SIT
 - Heather will reach back out to the current rep to check if she plans on being the member still
 - Based on this contact, Heather will let Trent know if he needs to add something to the website and social media for getting

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Agenda Items for Next Meeting

Paste the link for these meeting minutes into NCSTAR
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Entered on:		Person Responsible:	
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Date/Time/Location of Next Meeting:	11/9/21 3:15pm	Time Meeting Adjourned:	4:18
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