



# School Improvement Team (SIT) Minutes

*Includes Agenda & Sign-In*

<b>School Name</b>	Burns High School	<b>School Year</b>	2021-2022	<b>Date</b>	2/15/22
<b>Appointed Secretary</b>	Trent Marty	<b>Meeting Location</b>	Room 121	<b>Time</b>	3:15 pm

[Google Sign In Sheet Link](#)

SIT Members	Position
Jennifer Aberly	Principal
Vernon Beaver	Assistant Principal
Lindsay Mays	Assistant Principal
Larry Gardner	Assistant Principal
Heather Cornwell	Freshman Academy Director
Nichole Hamrick	Career Development Coordinator
Trent Marty	Instructional Technology Facilitator
Natalie Brady	English
Leslie Mosteller	Math
Shannon Blanton	Science
Meredith Royster/Tom Centofanti	Social Studies
Brandy Leach	PE
Billy Norton	Fine Arts
Myra Douglass	CTE
Dylan Beaver	World Languages
Dustin Wilson	Exceptional Children
Amanda Davis	Social Worker
Sherry Key-Beam	Communities in Schools
Casey Harmon	Guidance
Shannon Mayhew	Front Office Staff
Lesley Bumgardner	Media Specialist
Melissa Bartlett	Parent

### Opening Meeting

Actions	Comments
Celebrate recent successes	<p>The end of the day is fantastic!! = )</p> <p>Seeing more positives from Bulldog Block in the current structure</p> <p>Advanced Orchestra went to the middle school to perform for the 8th graders</p>
Approval of last meeting's minutes	<p>Casey Harmon approved the meeting minutes from last month.</p> <p>Motion was seconded by Amanda Davis.</p>
Old Business	
Review and Respond to Coaching Comments	

### Indicators to Assess-Create-Monitor

Indicators Addressed	Updates Made
A1.03 - The LEA/School promotes a school culture in which professional collaboration is valued and emphasized by all.	
A1.07 - ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.	
A4.06 - ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.	<p>Student check-in is ready to be rolled out during advisory at this time. We will be conducting this during one of the upcoming advisory sessions.</p>

### Other Business

- Budget discussion (Depts present their ideas on spending the \$60,000 in available funds)
  - Talked about purchasing surge protectors and chargers for all classroom
  - Teachers Pay Teachers have a subscription plan for departments
  - World History (maybe even American History) could really benefit from dry erase (reuseable) blank political world maps
  - Either full World Maps or political maps of the continents.
  - EC talked about a need for file cabinets that lock for storing IEPs
  - Stats materials for math courses 1 - 4
  - Talked about the MELT training at App State

- EOC Prep materials and vocab resources
  - New fridge for the science lab
  - Environmental chamber
  - Bunsen burners and propane for the lab
  - Mount and cables for goals in the gym
  - Step boxes for weightroom
  - PE would be happy with any other basic equipment
  - Gimkit subscription for staff
  - GoFormative subscription for staff
  - Materials for Art or Music
  - Band - New music stands, cases for instruments, and instruments
  - Cello cases
  - Aberly plans on sharing a document for departments to give exact cost values for their desired items. This will allow us to determine how we can best use these funds.
- NCTWCS
  - Starts on March 1st.
  - We want 100% participation in this survey
  - Cornwell will be running the process this year
- Advisory Schedule for next week
  - Will be announced to staff later
- Educator's Handbook (Mr. Beaver)
  - Is an add-on for PowerSchool
  - It will replace all of our current discipline Google Forms and Sheets.
  - This will be where staff goes to write up a student (It will handle both major and minor offenses).
  - We will also log students going to chillout with this system.
  - There will be an app that teachers have access to for entering this data.
- Student Tracker
  - The link for the student tracker is in the "BHS Links" folder in your ClassLink account.
  - We are trying to use this to collect data for students that are spending too much time in the hallway.
  - Staff may complete this Form for all students that leave their classroom.
- Stairway directions (Upstairs)
  - Aberly will get back to the staff about this.
- Chill out vs. ASD - revisit
  - ASD is not to replace Chill out
  - ASD is to help empower the teachers in the classroom
- Math concerns - Summer School, Absences during BB
  - Summer school will be addressed at a later meeting

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<b>Agenda Items for Next Meeting</b>

<b>Paste the link for these meeting minutes into NCSTAR</b>
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<b>Entered on:</b>		<b>Person Responsible:</b>	
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<b>Date/Time/Location of Next Meeting:</b>	3/15/22 3:15pm	<b>Time Meeting Adjourned:</b>	4:45pm
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