



# School Improvement Team (SIT) Minutes

*Includes Agenda & Sign-In*

<b>School Name</b>	Burns High School	<b>School Year</b>	2021-2022	<b>Date</b>	1/25/22
<b>Appointed Secretary</b>	Trent Marty	<b>Meeting Location</b>	Room 121	<b>Time</b>	3:15

[Google Sign In Sheet Link](#)

SIT Members	Position
Jennifer Aberly	Interim Principal
Vernon Beaver	Interim Assistant Principal
Lindsay Mays	Assistant Principal
Larry Gardner	Assistant Principal
Heather Cornwell	Freshman Academy Director
Nichole Hamrick	Career Development Coordinator
Trent Marty	Instructional Technology Facilitator
Natalie Brady	English
Leslie Mosteller	Math
Shannon Blanton	Science
Meredith Royster/Tom Centofanti	Social Studies
Brandy Leach	PE
Billy Norton	Fine Arts
Myra Douglass	CTE
Dylan Beaver	World Languages
Dustin Wilson	Exceptional Children
Amanda Davis	Social Worker
Sherry Key-Beam	Communities in Schools
Casey Harmon	Guidance
Shannon Mayhew	Front Office Staff
Lesley Bumgardner	Media Specialist
	Parent

### Opening Meeting

Actions	Comments
<b>Celebrate recent successes</b>	<b>Biology scores from last year exceeded growth. All but one early grad was able to graduate by Christmas.</b>
<b>Approval of last meeting's minutes</b>	<b>Minutes were approved by Meredith Royster Seconded by Dylan Beaver The motion passed</b>
<b>Old Business</b>	<b>We have made PLC meeting minute guides for all the departments. The links are listed below and set up to go in our MTSS folders.</b>
<b>Review and Respond to Coaching Comments</b>	

### Indicators to Assess-Create-Monitor

Indicators Addressed	Updates Made
A1.03 - The LEA/School promotes a school culture in which professional collaboration is valued and emphasized by all.	<p> <a href="#">21/22 BHS English PLCs</a>  <a href="#">21/22 BHS Math PLCs</a>  <a href="#">21/22 BHS Science PLCs</a>  <a href="#">21/22 BHS History PLCs</a>  <a href="#">21/22 BHS CTE PLCs</a>  <a href="#">21/22 BHS Arts PLCs</a>  <a href="#">21/22 BHS Languages PLCs</a>  <a href="#">21/22 BHS ROTC PLCs</a>  <a href="#">21/22 BHS PE PLCs</a>  <a href="#">21/22 BHS EC PLCs</a> </p> <ul style="list-style-type: none"> <li>• H.Cornwell is creating documents with PLC minutes linked so they can be easily accessed and linked to our MTSS folder.</li> <li>• PLCs are being listed on the Google Calendar. Others to add?</li> <li>• Can the minutes from the previous months be shared with Cornwell so they can be added to the PLC documents above?</li> </ul>
A1.07 - ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.	
A4.06 - ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for	

supports and interventions when necessary.

### Other Business

- [Attendance Incentives](#)
  - The above file shows the ideas shared with SIT about rewards for good attendance.
  - We want departments to have discussions about the ideas that are currently listed.
  - Have departments discuss if we should have an underclassmen awards day.
  - Do we need to do awards for staff regarding attendance?
  - We talked about there being no punishment for missing school, but there is a punishment for tardiness.
- Dismissal Ideas
  - Orange cards to continue to dismiss at 2:55.
  - 1 Bell at 2:58 to dismiss all students.
    - Car riders, drivers, and first bus load leaves now
    - 2nd bus load will enter the gym through the PE hall and wait to be dismissed from here
  - 2nd Bell at 3:05 to acknowledge that the halls should be cleared
- [ASD](#)
  - We talked about empowering teachers for non-referable offenses
  - Teachers would be able to assign detention for these items (we may create a living document for this list)
    - Hoodies, hat, no Chromebook, Chromebook not charged, earbuds, phones out in class, backpacks in class, sleeping in class, horse play when no one gets hurt...
  - Two types of ASD will be running at the same time
    - Tardies
    - Teacher assigned
  - We looked at the Google Sheet linked above and discussed the Google Form on it.
- [Blue/Gold Rewards](#)
  - We discussed the above document as a group for ideas that we can do for these students.
  - We have asked that if staff has any additional ideas to please share them with Weaver and Marty.
- Foreign Lang suggestion: Moving Advisory to Mondays?
  - Departments are asked to think about what day they would like to have an advisory.
- Foods fundraiser Snack Carts
- Assigning work on Snow Days (When school is closed)?
- Quizzizz - Math Dept?
  - We will touch on this again at the next meeting.

**Agenda Items for Next Meeting**

**-Budget**

**Paste the link for these meeting minutes into NCSTAR**

**Entered on:**

**Person Responsible:**

**H Cornwell**

**Date/Time/Location of Next Meeting:**

**2/15/22 3:15pm**

**Time Meeting Adjourned:**

**4:41**